



<p>Position Description</p> <p>Piping Assembler</p>

This company is an at-will employer as allowed by applicable state law. This means that regardless of any provision in this position description, the company or employee may terminate this employment relationship at any time, for any reason, with or without cause or notice.

Job Summary/Objective					
Responsible for the overall setup and operation of brazing applications and piping of HVAC custom units. Adherence to ISO Standards and manufacturing shop procedures.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: center; padding: 5px;">Exempt Salary</th> <th style="width: 50%; text-align: center; padding: 5px;">Non-Exempt Hourly</th> </tr> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center; padding: 5px;">X</td> </tr> </table>	Exempt Salary	Non-Exempt Hourly		X
Exempt Salary	Non-Exempt Hourly				
	X				
Job Classification:					
Salary Grade:	TBD				
Supervisor's Title:	Production Manager / Team Leader				
Position Type:	Full Time				
Expected Hours of Work:	Monday through Friday, 7:00 a.m. to 3:30 p.m. Overtime is required, including Saturdays.				
Work Authorization/Security Clearance:	Must be authorized to work in the USA				
Other Eligibility Qualifications:	None				
Travel Requirements:	No routine travel				
Supervisory Responsibility					
Number of Direct Reports:	This position has no direct supervisory responsibilities				
Required Education and Experience					
High school diploma or general education degree (GED); and one to two years related experience and/or training; or equivalent combination of education and experience.					
Education Preferred					
One (1) to two (2) years of production experience in a fabrication manufacturing environment.					
Drug Testing					
Offers of employment are conditioned on successful completion of a drug test as outlined in the Drug Free Workplace Policy. Incumbents are also subject to the guidelines of the drug testing policy.					
Essential Job Functions Required					
1.	Assembles assigned product parts in accordance with production guidelines				
2.	Regulates flow of gases for proper mixture.				
3.	Cleans parts to remove contamination prior to brazing				
4.	Sets up and operates all phases of brazing applications using clamps, fixtures and torches working to specified tolerances				
5.	Sets up, joins or fabricates parts working with blueprints, sketches or verbal orders.				
6.	Follows blueprints to meet product specifications and maintain tight tolerances.				
7.	Assists in scheduling workload, and recommends tooling needs to save time				
8.	Moves material with appropriate equipment throughout the work area as needed.				
9.	Assists management in recommending tooling needs.				
10.	Completes standard job sheets for each job.				
11.	Maintains tools, gauges and equipment in a clean, orderly and safe manner.				



<p>Position Description</p> <p>Piping Assembler</p>

12.	Complies with company policies and procedures, paying special attention to safety regulations, including wearing personal protective clothing and equipment
13.	Ability to read and understand the English language
14.	Ability to distinguish colors
Competencies Required to Fulfill the Essential Job Functions	
1.	Freon certification
2.	Operating a Fork lift
3.	Use of Hand tools
4.	Gas flux torch system
5.	Basic computer skills. Must be able to utilize JoScan time clock software.
6.	Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.
7.	Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
8.	Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
Work Environment	
While performing the duties of this job, the employee is frequently exposed to wet or humid conditions (non-weather); fumes or airborne particles; toxic or caustic chemicals and risk of electrical shock. The employee is occasionally exposed to work near moving mechanical parts; work in high, precarious places; outdoor weather conditions; extreme cold (non-weather) and extreme heat (non-weather). The noise level in the work environment is usually loud.	
Physical Demands	
The employee must frequently lift and/or move up to 50 pounds. While performing the duties of this job, the employee is regularly required to stand; walk; use hands; reach with hands and arms and talk or hear. The employee is frequently required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and taste or smell.	
AAP/EEO Statement	
The company provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to veteran or uniformed service status, race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, the company complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.	
Other Duties	
This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.	

Signatures: This job description has been approved by: Department Manager: **JON BARNARD**
 Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee Name: _____

Employee Signature: _____ Date: _____